

STRATEGIC PLANNING MEETING
OF THE CHATTANOOGA CITY COUNCIL
CITY COUNCIL BUILDING
03/06/18 RECAP

I. **Call to Order:** Chairman Mitchell called the meeting to order at 1:35 p.m. with a quorum present, including Vice-Chairman Smith and councilpersons Berz, Byrd, Coonrod, Gilbert, Henderson, Ledford and Oglesby. The assigned attorney was Mr. Hinton. Council staff present was Ms. Gwyn. Mayor's staff in attendance were Ms. Richardson, Mr. Hayes, Ms. Sullivan, Mr. Sammon and Ms. Lowdermilk. Other staff in attendance were Ms. Madison and Ms. Hayley. Ms. Walton and Mr. Wilson, members of the Media, were present. Mr. Gilliam and Mr. Long, community members, were also present. Prior to business on the agenda, Ms. Richardson informed the Council about Ms. Cooper's replacement, Amy Lowdermilk. Ms. Lowdermilk took a moment to introduce herself to the Council.

II. **Old Business**

A. 6:00 p.m. Council Agenda for 3/6:

B. Committees for 3/6: Economic and Community Development

1. Department Report - ECD

C. Administrative Items for Future Consideration: 3/6 - 3/20

D. Other:

1. Pending Legislative Matters:

a. Panhandling Extension (3/6 at 1:30 p.m.) – The panhandling presentation will take place after today's Agenda Session, but prior to committees.

b. Stormwater Board - Councilwoman Berz informed the Council that the Planning Commission would furnish a recommendation to the Council. Attorney Hinton agreed to follow-up on two items: (1) Requirements for meeting attendance and (2) Number of vacancies on the board.

c. PILOT/TIF Standards - Councilman Ledford (No further information)

2. Pending Presentations:

a. Purchasing Educational Session - Councilman Ledford (No further information)

3. Curfews - Councilwoman Coonrod will meet soon with Mr. Hinton and Coach Jennings on this matter.

4. Capital Spending Oversight - Councilman Henderson (No further information)

5. City Courts Oversight Committee - Councilman Byrd (No further information)

6. Public Library - Councilpersons Coonrod, Oglesby and Byrd (No further information)

7. Strategic Plan of Work (3/13 at 1:30 p.m.) - Vice-Chairman Smith and Councilman Henderson will email their notes for their respective committees.

8. Professional Services Contracts - A discussion ensued about the services needed by the Council and the type of policy needed for councilpersons requesting services. There were questions about securing a list of vendors that the Council could choose from and how to secure the contracts prior to the end of the fiscal year. Councilwoman Coonrod asked for councilpersons to respect one another. Chairman Mitchell assigned Vice-Chairman Smith and Councilpersons Henderson and Coonrod to the RFQ Team.

9. Budget FY19 - Councilman Henderson discussed moving the salary and benefits from the 4th staff position to the operations budget and increasing that amount to \$100,000. He also proposed changing the way air cards (for iPad users only) are expensed in the budget: suggested billing to Council Reimbursement line item rather than Air Card line item.
 - a. Discussion ensued on several items: whether a policy is needed for utilizing the consultant/vendor list; whether air cards would be billed to the Council reimbursement expenses; and whether to keep the FY19 budget total request the same as last year.
 - b. Councilman Henderson informed the Council that the RFQ Committee would meet today before 6:00 p.m.
 - c. Ms. Richardson and Ms. Madison discussed the process of how citywide raises are considered at the end of the budgeting process.
10. Board Appointments
 - a. Community Development Citizens Advisory Board (Districts 1, 2, 7 & 8)
 - b. Office of Multicultural Affairs Advisory Board (District 1 & 3)
 - c. Youth and Family Development Board - Councilman Byrd will seek a vote to appoint Christy Morgan to this board.
 - d. Board of Zoning Appeals - Councilman Ledford intends to re-appoint Scott McColpin to the BOZA for District 4. Mr. McColpin is the current board chair.

III. New Business

- A. 6:00 p.m. Council Agenda for 3/13: (No further information needed)
- B. 3:00 p.m. Agenda Item for 3/13: (No further information needed)
 1. Department Report (3/13): Youth and Family Development
- C. Committees for 3/6: Human Resources; Economic and Community Development
- D. Other
 1. Pending Legislative Matters: (None)
 2. Pending Presentations: (None)

IV. Attorney/Client Privilege Meeting *(Closed session)*

- V. **Adjournment:** The open meeting was adjourned at 2:35 p.m.